

**MINUTES OF THE SCHOOLS FORUM MEETING
THURSDAY 20 OCTOBER 2016**

Schools Members:

Headteachers:

Special (1)

*Martin Doyle (Riverside)

Children's Centres (1)

*Julie Vaggers (Rowland Hill)

Primary (7)

*Angela McNicholas (OLM)

(A) Cal Shaw (Chestnuts)

*Dawn Ferdinand, (The Willow)

Fran Hargrove (St Mary's CE)

*Grant Bright for Julie D'Abreu
(Devonshire Hill)

* Emma Murray (Seven Sisters)

*Will Wawn (Bounds Green)

Secondary (2)

((A) Andy Webster

*Tony Hartney (Gladesmore)

Primary Academy (1)

(A) Sharon Easton (St Paul's and All Hallows)

Secondary Academies (2)

Elma McElligott (Woodside)

*Michael McKenzie (Alexandra Park)

Alternative Provision

Dawn McLean

Governors:

Special (1)

Jean Brown (The Vale)

Children's Centres (1)

*Melian Mansfield (Pembury)

Primary (7)

(A) Asher Jacobsberg (Welbourne)

* Andreas Adamides (Stamford Hill)

(A) John Keever (Seven Sisters)

Michael Cunningham (Muswell Hill)

*Laura Butterfield (Coldfall)

(A) Shona Golightly for Lorna Walker
(Rokesly Infants)

(A) Zena Brabazon (Seven Sisters)

Secondary (3)

*Imogen Pennell (Highgate Wood)

*Johanna Hinshelwood

Primary Academy (1)

* Natasha Lewis

Secondary Academies (2)

* Marianne McCarthy (Heartlands)

Non School Members:-

Non – Executive Councillor

*Cllr Ann Waters

Professional Association Representative

*Ed Harlow

Trade Union Representative

*Pat Forward

14-19 Partnership

Russ Lawrence

Early Years Providers

Susan Tudor-Hart

Faith Schools

Geraldine Gallagher

Pupil Referral Unit

* Angela Ryan

Observers: -

Cabinet Member for CYPS

*Cllr Elin Weston

Also attending:

LBH Director of Children's Services

* Jon Abbey

LBH Assistant Director, Schools and Learning

* Rory Kennedy

LBH Assistant Director, Quality Assurance, Early Help & Prevention

(A) Gill Gibson

LBH Finance Manager (Schools and Learning)

* Steve Worth

LBH Head of Early Help and Prevention

* Gareth Morgan

LBH Alternative Provision Commissioner

* Deborah Tucker

LBH Acting Head of Governor Services

(A) Carolyn Banks

Haringey Clerk (minutes)

*Jonathan Adamides-Vellapah

* Members present

A Apologies given

TONY HARTNEY IN THE CHAIR

MINUTE NO.	SUBJECT/DECISION	ACTION BY
1.	ELECTION OF CHAIR AND VICE CHAIR	
1.1	The Forum elected Tony Hartney as Chair for the next academic year	
1.2	The Forum elected Laura Butterfield as Vice-Chair for the next academic year.	
2.	CHAIR'S WELCOME	
2.1	The chair welcomed all members and attendees to the meeting	
3.	APOLOGIES AND SUBSTITUTION MEMBERS	
3.1	Apologies: Noted.	
3.2	Substitutions: Noted.	
3.3	Resignations: Noted.	
3.4	New members: A welcome was extended to new members to the forum.	
4.	DECLARATION OF INTEREST	
4.1	None.	
5.	MINUTES OF THE MEETINGS 30 JUNE 2016 AND 15 SEPTEMBER 2016	
5.1	The minutes of the 30 June 2016 were approved. Noted that Johanna Hinshelwood attended the meeting.	
5.2	<p>The minutes of the 15 September 2016 were approved.</p> <p>Noted that the Early Years Working Party had met after the special meeting. Members at the meeting confirmed that in addition to the Forums response they had sent in separate responses.</p>	
6.	MATTERS ARISING	
6.1	<p>Matters arising from the 30 June 2016. Steve Worth: Finance Manager (Schools and Learning) updated the Forum on the membership proposals which were discussed at the last meeting. The Forum noted that at the last meeting there was a proposed change between the allocation the primary maintained (a decrease from 14 to 13 places) and the secondary academy (an increase from 3 to 4 places) based on pupil numbers.</p> <p>RESOLVED the Forum agreed to continue with the existing allocation of members between the primary/secondary maintained and non-maintained sectors as it was proportionately representative.</p>	
6.2	<p>Matters arising from the 15 September 2016</p> <p>ACTION: The Early Years Commissioning Manager to confirm if the consultation response was sent to the DfE.</p>	

7.	DEDICATED SCHOOLS GRANT (DSG), BUDGET 2016/17 AND 2017/18	
7.1	<p>Steve Worth: Finance Manager (Schools and Learning) presented the paper and the members noted that for 2016/17:</p> <ul style="list-style-type: none"> • there was a small net increase of £50k in the High Needs Block • there is no change in the Early Years Block • there is a projected overspend in the High Needs Block in 2016/17 and this will be monitored to ensure overspends are managed within the overall DSG budget. 	
7.2	<p>The budget for 2017/18 will include the following:</p> <ul style="list-style-type: none"> • rebasing the funding blocks to remove the post 16 funding • the Educational Services Grant (ESG) will be removed from the LA funding and the LA may seek the Forum's permission to de-delegate the estimated gap in funding • The Apprenticeship Levy will be imposed from April 2017 and a proportion of the 0.5% levy will be payable by maintained schools as Haringey is the employer • Changes in the funding formula including Income Deprivation Affecting Children (IDACI) 	
7.3	<p>Members noted action is required within the High Needs Block to contain expenditure and to deal with the £50k reduction from the changes in the EFA funding.</p>	
7.4	<p>The proposed funding changes were discussed and the following noted:</p> <ul style="list-style-type: none"> • The National Schools Funding Formula (NSFF) will see the creation of a fourth block and the central block will contain the centrally retained items • The IDACI funding has been reviewed to minimise the volatility in funding (set out in appendix 3 of the papers). 	
7.5	<p>Members discussed the proposals and the following was noted</p> <p>Q= What will the new fourth block fund? A= Table 7 of the paper details the ESG. Note that the funding will include school improvement, education welfare, music service, statutory and regulatory duties, asset management and redundancy costs.</p> <p>Q= The High Needs saving plan, what is proposed? A= The working party is discussing the plan it will be shared with the forum.</p> <p>Q= Should the forum discuss the nursery school funding? A= There are assumptions in the paper and there will be restrictions on the centrally retained funds going forward, the working party may wish to discuss and bring to the forum.</p> <p>Q= Will the IDACI funding proposal be in line with the proposed National Funding Formula? A= Yes, it should fall in line with the current proposals.</p>	

	<p>RESOLVED</p> <p>1. Forum noted the final 2015-16 and the latest 2016-17 Dedicated Schools Grants as set out in Table 3</p> <p>2. Members noted the projected outturn for the 2016-17 Dedicated Schools Budget</p> <p>3. Members noted the challenges for the 2017-18 Dedicated Schools Budget</p> <p>4. Members by a majority vote agreed the recommended change to the IDACI values for Haringey's 2017-18 Schools funding formula, presented as Option 2.</p>	
8.	ARRANGEMENTS FOR THE USE OF THE PUPIL REFERRAL UNIT AND THE EDUCATION OF CHILDREN OTHERWISE THAN AT SCHOOL	
8.1	Deborah Tucker: Alternative Provision Manager presented the paper. Members noted the update on the provision for children educated in alternative provision and the key commissioning priorities.	
8.2	<p>Members noted that:</p> <ul style="list-style-type: none"> • There are 58 commissioned places at the Octagon AP Academy • Fixed term exclusions have been minimised • The KS4 Alternative provision roll has been implemented and is a long term development strategy • The strategic priorities 2016-18 are to ensure that children have access to good and outstanding education and their needs are met • There will be a review of the Haringey Tution Service with the Interim Headteacher to ensure it meets the needs of children and young people • There will be a review of all alternative placements and the number of commissioned places. 	
8.3	The Forum noted that there are changes announced by the Secretary of State to reform alternative provision, which will mean that the school will remain accountable for the progress and educational outcomes of students in alternative provision following permanent exclusion until they are admitted to another school. Should these changes take place the budgetary impact implies that the the funding for the alternative provision placements will see the funding allocated via the schools block and not retained through the High Needs Block.	
8.4	The Chair noted the Forums thanks for the update and that this was a welcomed review. The Forum agreed that the changes had to be monitored as the impact may cascade and affect the occupational therapy and speech and language therapy provisions.	
	<p>RESOLVED</p> <p>Forum members agreed to review the proposals and forward comments to Deborah Tucker Alternative Provision Manager.</p>	
9.	EARLY HELP SERVICE UPDATE	

9.1	<p>Gareth Morgan: Head of Service Early Help and Prevention presented the paper and the forum noted:</p> <ul style="list-style-type: none"> • 384 families have been supported • The service had changed as it was recognised that families were being contacted to late • The referrals procedure has been revised and documents simplified • It was recognised that the service had to develop beyond the social care model and become more proactive. 	
9.2	<p>The Chair asked for comments and views and the following was noted:</p> <ul style="list-style-type: none"> • It was encouraging to hear that the response time had shortened, however there is still confusion on how the service operates • The agreements for the service appear still to be in draft and these need revising • Schools have been contacted via the schools bulletin • It would be good to directly contact the Headteacher and SENCOs in each setting. <p>Q= Do I still use the SPAR? A= You can use the SPAR, however if you do contact the service, the SPAR can follow, after the referral has been made.</p> <p>Q= Has the service visited each school yet? A= No, letters have been sent to each school offering a visit.</p> <p>Q= Do the skills of the existing staff match the needs and objectives of the service and the requirements of the schools? A= This is under review as the service develops and the needs are assessed.</p> <p>Q= Is there a high staff turnover? A= there has been changes as the service is established.</p>	
	<p>RESOLVED The Forum noted the changes being introduced by the Early Help service.</p>	
10.	<p>FEEDBACK FROM WORKING PARTIES</p>	
10.1	<p>Melian Mansfield introduced the feedback from the Early Years Working Party and noted that the minutes will be made available.</p>	
10.2	<p>Forum noted that the minutes of the 9 September 2016. Members noted the The Grove Free School update.</p>	
11.	<p>WORK PLAN</p>	
11.1	<p>The Work plan was noted. It was suggested that the PAN consultation be considered by the Forum.</p>	
12.	<p>ANY OTHER URGENT BUSINESS</p>	

12.1	None.	
13.	DATE OF FUTURE MEETINGS <ul style="list-style-type: none">• 01 December 2016• 12 January 2017• 23 February 2017• 18 May 2017• 29 June 2017	

The meeting closed at 6.15 pm

TONY HARTNEY

CHAIR